

**MICHIGAN HOMES FOR VETERANS**  
**Board of Managers Minutes**  
**April 17, 2014**

The 1401<sup>th</sup> meeting of the Board of Managers of the Michigan Home for Veterans was called to order at 1:00 p.m. on Thursday, April 17, 2014 at the D.J. Jacobetti Home for Veterans by Manager Meyers, Chair.

**PRESENT: Managers:**

Ernest Meyers, Sr., Chair	(VFW)
Mary Wilseck, Chair pro tem	(AMVETS)
Gerald Cool, Secretary	(DAV)
Richard (Chic) LaFave, Member	(VFW)
James Ausdemore, Member	(Independent)
Robert L. Johnson	(The American Legion)
Lino B. Pretto (via teleconference)	(Independent)

**GUESTS:** Tina Lynch, DJJHV; Cary Lincoln, DJJHV

Also present at the meeting: Brad Slagle, Administrator of the D.J. Jacobetti Home for Veterans, Sara Dunne, Administrator of the Grand Rapids Home for Veterans, Jim Dunn, Deputy Director, MVAA, Jason Allen, MVAA, and Linda Smith, Assistant Clerk of the Board.

The invocation was given by Ardy Johnson.

**OPENING CEREMONY:** Pledge of Allegiance.

This meeting has been posted pursuant to Act 267 of the Public Act of 1976 – The Open Meeting Act – on the bulletin board in the corridor adjacent to the volunteer office, main building, Grand Rapids Home for Veterans. A notice of this meeting was also posted in the lobby of the D.J. Jacobetti Home for Veterans in Marquette.

Special presentation by Brad Slagle to Sue Feldhauser thanking her for all her years of service to the D.J. Jacobetti Home for Veterans.

Tina Lynch introduced Cary Lincoln as the new RN14 Clinical Services Director for DJJHV.

**I. PUBLIC COMMENTS**

**None.**

## **II. ADOPTION OF MINUTES**

Motion was made by Manager Ausdemore, supported by Manager Cool to approve the minutes (as amended) of the meeting held by the Board of Managers on March 18, 2014. Motion carried.

**One correction, Manager Johnson is with the American Legion, not an Independent.**

## **III. ASSESSMENT, REASSESSMENTS AND ADMISSIONS AND POPULATION REPORT– MARQUETTE**

Motion was made by Manager LaFave to accept the Assessments, Reassessments and Admission and Population Report as presented, supported by Manager Pretto, motion carried.

Admissions are holding, but deaths and discharges have gone up.

## **IV. FINANCIAL ISSUES – MARQUETTE**

### **A. Board Funds**

Motion was made by Manager Johnson to accept the In-House Funds and Cash Donations report as presented, supported by Manager Ausdemore, motion carried.

### **B. State Funds**

Motion was made by Manager Johnson to accept the Revenue and Expenditures report as presented, supported by Manager Ausdemore, motion carried.

## **V. COMMANDANT'S REPORT – MARQUETTE**

Motion was made by Manager Wilseck to accept the Administrator's Report as written subject to comments, supported by Manager Cool, motion carried.

Reported by Brad Slagle:

Because of the census being down, we will be revising the budget, which is due in May. Had a budget teleconference with Eric Alderman, Al Christian and Jim Dunn to discuss the two home's budgets.

The VA survey in January – plan of correction is complete except for the smoke dampers. Hired a contractor and had re-inspected but cannot get done until May 1<sup>st</sup> and should have full certification at that point.

We had a meeting with NetSmart for implementing EMR this week. Lino Pretto was there representing the Board. Will have another meeting this week with the DTMB staff to discuss and hopefully make a decision.

Three key points taken from meeting:

1. They are not in long term care yet, but want to partner with us and develop a program.
2. MDS is brand new for them and not even finished yet.
3. They're expensive.

Jim Dunn – Brad, Sara and Lino represented the Homes very well and professionally at the EMR meeting. DTMB needs to agree with decision in order to get the funding.

Eric's report was very good.

Hiring and interviews continuing.

Karla Bressette has been doing a great job with Admissions.

Honorary Honor Flight was a very successful event at the Home.

#### **VI. DIVISION REPORTS**

Motion was made by Manager Wilseck to accept the Division Reports as presented, supported by Manager Cool, motion carried.

#### **VII. ASSESSMENTS, REASSESSMENTS AND ADMISSIONS – GRAND RAPIDS**

Assessment & Population Report – Applications for Membership were reviewed. Motion was made by Manager Cool, to accept the Assessment and Population Report as presented, supported by Manager Ausdemore, motion carried.

Had a hard March and continue bringing in veterans. Going through the same issues as Marquette. Unfortunately the veterans coming in are very fragile.

#### **VIII. FINANCIAL ISSUES – GRAND RAPIDS**

- a. Board Funds – Status Report of the In-House Funds, Statement of changes in Fund Balances and Cash Donations were reviewed. Motion was made by Manager Ausdemore, supported by Manager LaFave, to receive and file the reports as presented, motion carried.

- b. State Funds – The Revenue and Expenditure Report was reviewed. Motion was made by Manager Ausdemore, supported by Manager LaFave, to receive and file the Revenue & Expenditure Report as presented, motion carried.

**Grand Rapids is looking at creating a line item for donations for employee recognition. Board agrees. Motion made by Manager LaFave to create a line item for Employee Recognition, supported by Manager Wilseck, motion carried.**

#### **IX. ADMINISTRATOR/DIVISION REPORT – GRAND RAPIDS**

Motion was made by Manager Ausdemore, to approve the Commandant Report as presented, supported by Manager Johnson, motion carried.

Administrator, Sara Dunne reported:

Plan of correction for VA Survey being submitted.

Window replacement project on track.

Meeting on security system and discussing anti-wandering program. Will be making a decision shortly.

The City of GR is making us install a back-flow preventer, so we are using the money from the budget earmarked for resurfacing the pavement to pay for it.

Had a good meeting with potential architects for 4<sup>th</sup> floor. Going out for bid soon.

New physician started – Dr. Ackerman. He seems very nice and enthusiastic about working at the Home.

Brad and Sara are having difficulties with pharmacy and medication being reimbursed by the VA. Sara and Jim will meet with Battle Creek VA to discuss.

Pam Collier will be assisting in-servicing staff on dementia care.

Nice month for donations.

Freedom Cruise in June.

Nutrition Newsletter.

We have a lot of families that acknowledge the Home for the excellent care they provide.

**X. DIVISION REPORTS**

Motion was made by Manager Cool, supported by Manager Wilseck to approve the Division Report as presented, motion carried.

**XI. MICHIGAN VETERANS AFFAIRS AGENCY UPDATE**

Motion was made by Manager Cool to accept the Department of Veterans Affairs Update as reported, supported by Manager LaFave, motion carried.

Reported by Jim Dunn:

EMR meeting was well represented. Subsequent meeting also went well. This is a significant issue to be able to have the Board involved.

Deficit with the GR Home. Asked Eric to put together a memorandum and will distribute a draft to the Board. Would like the Board to stay involved with the status.

Dealing with new homes in the State. Ann Zerbe – compiling a lot of different metrics and justifying new homes to make the case for them. Beginning to get more discussion on mental health and PTSD and dealing with that population.

Gift shop scenario – all permits have been obtained. At the next meeting, Mike Burri would like the Board to attend a lunch and discuss the gift shop.

Upcoming Events:

- 20<sup>th</sup> of June – Camp Trotter Golf Outing
- 23<sup>rd</sup> of June – Friends of the Veterans Home Golf Outing
- July 11<sup>th</sup> – Jacobetti Golf Outing

Would like to cover the entire Grand Rapids area and remind the veterans groups of the updates and upgrades that we've made to the Home.

Phil Yeiter is here from the MVAA and works with quality assurance and process improvement for the Homes. Will be traveling to Long Island's Veterans Home which is QAPI certified.

Fallen Warrior issue is going to be referred to the monuments committee.

Chic LaFave is retiring from the Board and we know that the cemetery issue is very important, so we would like the board to bestow upon him the title Board Member Emeritus. Chic could continue to represent the Board on this issue and report to the Board.

**Motion was made by Manager Wilseck to appoint Richard LaFave as Board Member Emeritus, supported by Manager Johnson, motion carried.**

Medical Marijuana policy for the Homes. Board policy should be implemented. Draft policy distributed. Discussion held. Will request advice through Attorney General's office.

Jason Allen reported:

Working with budget and house appropriations committee. Three million dollars allocated to Homes for maintenance. May be openness for other needs for the Homes.

Strategy on a couple of different levels. Term limits may affect.

Budget should be finished by first week of June. Supplemental to finish shortly after.

## **XII. ASSISTANT ATTORNEY GENERAL'S UPDATE**

Jim Dunn reported.

Section 504 – Since 2007, the Department of Civil Rights (HHS) began requesting documentation regarding community placement which also involved the Department of Community Health.

Travel and Expense Vouchers - Do not have to turn in receipts with travel vouchers but have to retain for five years in case of an audit. Recommend Board continue with the same process they are currently using.

## **XIII. OLD BUSINESS**

### **Marquette**

Phil Yeiter had some really good meetings with our staff and we think he will be a valuable asset.

### **Grand Rapids**

None

#### **XIV. NEW BUSINESS**

##### **GRAND RAPIDS –**

##### **Election of 2014-2015 Officers to the Board of Managers**

**Chairman of the Board – Manager Mary Wilseck**

**Chair Pro Tem – Manager Gerald Cool**

**Secretary of the Board – Manager Robert Johnson**

**Asst. Clerks of the Board – Linda Smith and Pat Howard**

Finance Officer – to be appointed by new Chairman

Review of the board meeting date of July 17<sup>th</sup>. Manager Wilseck will determine.

We are in the best position we've ever been in with legislative support because of the efforts of Jason Allen.

##### **MARQUETTE –**

MVAA is implementing a comprehensive strategic plan with goals and objectives.

The MVAA strategic plan has an Infrastructure Committee which meets periodically via teleconference and we would like some of the Board members to participate. Manager Wilseck will appoint someone to participate (Wilseck and Meyers).

Volunteer awards banquet - Starts at 5:30 p.m.

Sexual trauma and sensitivity training throughout the MVAA may be instituted in the near future.

Senate Bill 878 – Charity Gaming – may affect veterans organizations and the possible loss of donations

#### **XV. OPEN DISCUSSION**

Jerry Cool - Thanks to everyone for making the trip.

Sara Dunne – Next month is nursing home week at GRHV and incorporating MVAA values.

Chic LaFave – been here 18 years and have enjoyed all of them. It's been great the past couple of years and have been very productive.

Jason Allen – Need a group managing relationships during the election.

Bob Johnson – good meeting.

Jim Ausdemore – good meeting. Congratulations to new appointees.

Jim Dunn – Thank you to Jason for establishing the board member emeritus status for Chic. We have very devoted board members and it shows.

We should be proud of this year's surveys. We continue to do everything based on the best interest of the Veterans.

Lino Pretto – good meeting.

Phil – Nice to meet the board and work with both the homes and look forward to the future.

Mary Wilseck – Thank you to Chic for all of the hard work he's accomplished over the years and look forward to continue working with him. Ernie has done a fantastic job as Chair over the last couple of years and got a lot of information out.

Ernie – Appointment of new board member may be available by the May meeting. Thank you to Chic LaFave for a job well done.

Brad stated that Bob Wellman from the Elks wanted to let us know that we are having our performance of Re-Creation on June 7, 2014 at the D.J. Jacobetti Home if anyone is interested in attending.

#### **XVI. CLOSING PRAYER AND ADJOURNMENT**

Closing prayer was given by Brad Slagle.

Meeting adjourned at 3:32 p.m.



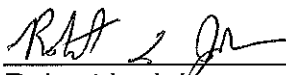
## XVII. DATES OF MEETINGS

1. Wednesday, May 21, 2014 @ 9:00 a.m. at the Grand Rapids Home for Veterans.
2. Wednesday, June 18, 2014 @ 9:00 a.m. at the Grand Rapids Home for Veterans.
3. Thursday, July 17, 2014 @ 1:00 p.m. at the D.J. Jacobetti Home for Veterans in Marquette.
4. *No Meeting August 2014.*
5. Thursday, September 18, 2014 @ 9:00 a.m. at the Grand Rapids Home for Veterans. (*Pending-Volunteers Banquet*)
6. Thursday, October 16, 2014 @ 9:00 a.m. at the Grand Rapids Home for Veterans.
7. Thursday, November 20, 2014 @ 9:00 a.m. at the Grand Rapids Home for Veterans.
8. Wednesday, December 10, 2014 @ 9:00 a.m. at the Grand Rapids Home for Veterans.

THESE MEETINGS HAVE BEEN POSTED PURSUANT TO ACT 267 OF THE PUBLIC ACT AS OF 1976 – THE OPEN MEETING ACT.

Linda K. Smith, Assistant Clerk of the Board

Approved by:



Robert L. Johnson, Secretary Board of Managers

5/21/14  
Date